

## Summer Booking Policy

- 1. Summer bookings open to all Members and Guests of Members (Provisional Associates) from **1 November**.
- 2. Booking enquiries (Contact details found on the website www.opalskiclub.org.au)
  - ONLINE anytime
  - EMAIL anytime
  - PHONE Tuesday, Wednesday & Thursday evening 7-9pm. Confirmation sent by email within 48 hours.
- 3. Bookings for each person must state:
  - FULL NAME OF EACH GUEST & AGE OF CHILDREN
  - ADDRESS
  - MOBILE / PHONE NUMBER
  - EMAIL ADDRESS
- 4. A weekend booking consists of FRIDAY & SATURDAY nights and midweek refers to SUNDAY to THURSDAY nights.
- 5. Members and Guests can BULK BOOK up to 22 beds, depending upon availability.
- 6. BULK BOOKINGS & EXCLUSIVE BOOKINGS must be applied for in writing and are available for any period including weekends, midweek and school holidays.
- 7. The Booking Officer and/or the Committee will determine rates for BULK BOOKINGS and EXCLUSIVE BOOKINGS upon request.
- 8. All bookings MUST be paid for within 10 DAYS or the booking may lapse. Payment can be made by Credit card, EFT or Cheque.
- 9. All CANCELLATIONS must be notified by email as soon as possible.
- 10. A CANCELLATION FEE will apply for all bookings as follows:

## MEMBERS, ASSOCIATE MEMBERS A & B

- No cancellation fee.
  - PROVISIONAL ASSOCIATE MEMBERS
- 4 weeks or more notice: no cancellation fee
- 2-4 weeks notice: 25% cancellation fee
- 2 weeks or less notice: 50% cancellation fee

Waiving of fee will be at the sole discretion of the Booking Officer.

- 11. A LODGE MANAGER will be allocated for each booking period to ensure efficient operation of the Lodge. When booking your accommodation please indicate if you would like to be nominated as the LODGE MANAGER during your stay.

  The Club will provide a CHECK LIST OF DUTIES as required.
- 12. CHECK IN & CHECK OUT TIMES Bunkrooms are to be available for incoming guests from 5.30pm. Occupancy before or after this time may be available if allocated room is vacant.